



ENERGY & ENVIRONMENTAL SOLUTIONS

Senior Program Manager – Commercial Buildings

As one of the nation's leading independent energy efficiency consulting firms, ConSol is committed to improving the energy efficiency and the efficient use of all of our resources while reducing the cost of ownership and maintaining the highest level of construction quality. ConSol is nationally recognized for its expertise and success in improving and promoting energy-efficiency and green building practices, codes and standards, particularly at community-scales. Our consulting services are focused on developing practical best-practices, and researching and evaluating new practices and technologies and making them work in the market. From energy code training to mainstreaming new energy technologies, from individual home and commercial retrofits to new community design, from codes development to development of zero energy communities, from design to third-party inspections, ConSol is working *with* the construction and building markets to cost-effectively save energy and reduce our environmental footprints.

DATE OF POSTING: January 2, 2012

POSITION REPORTS TO: Consulting Department Manager

SUMMARY:

The Senior Program Manager will help spearhead or lead their practice focused on energy efficiency assessment / audits, LEED audits and certification, and retrofit efforts. The ideal candidate would be a senior-level professional capable of defining, strategizing and leading efforts for the practice. This role could be a very good fit for a more seasoned leadership candidate who is looking to bring personal contacts and experience to a stable and capable organization in finding a long-term home. It could also potentially be a good fit for a more mid-level senior manager to progress upward and take on the effort of building a practice within the organization. Responsibilities of the post would generally include overseeing building engineering; energy and sustainability assessment; evaluation of buildings for energy, mechanical and waste / water efficiencies; energy auditing / upgrading of existing buildings; conducting greenhouse gas inventories for buildings; building energy benchmarking; and developing resource mitigation strategies.

Ideally this includes a firm understanding of basic, rudimentary building engineering to more advanced energy and resource use analysis to allow for benchmarking, scaling or development of more systems which contributed to development of sustainable building efforts. Key to this position is being active and able with the firm's business development and marketing activities, mentoring junior staff, leading energy efficiency assessment workshops and investment grade building audits, and managing client relationships. Excellent technical skill set and interpersonal communications abilities are a must. Requires a bachelor's degree in Mechanical, Civil, Electrical or Energy Engineering. Professional Engineer a plus. Must have a strong understanding of existing building energy and resource technologies, along with knowledge of policy and economic issues related to climate change. Demonstrated sustainable/energy assessment of existing buildings using frameworks related to LEED, Energy Star, Energy Performance Certificates also desired.

QUALIFICATIONS:

- Bachelor's degree in Engineering is required.
- At least 20 years of technical experience and 10 years' experience in energy efficiency, renewable energy in the building industry or related field required.
- At least 10 years' experience in project management required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Manage and coordinate work on assigned consulting contracts.
- Ensure that tasks are performed on time and within budget.
- Provide necessary monthly reports and information to management and ensure proper and timely monthly billing on projects.
- Provide and delegate task work as required by consulting contract(s). Coordinate project team's work in the successful completion of project deliverables.
- Mentor staff in collecting and analyzing data and writing reports.
- Coach and mentor staff members as appropriate.
- Interface with appropriate federal, state and local government personnel regarding research results and compliance, inspection and audit issues.
- Participate in the planning and developing of long-range goals and objectives to provide accurate projections of ConSol consulting projects and income.
- Confer with management to review achievements and discuss required changes in goals or objectives resulting from current status and conditions.
- Identify and develop new leads for consulting projects.
- With input from the management, conceptualize, formulate and write proposals and develop realistic budgets and scopes of work.
- Write and review technical reports.
- Develop and demonstrate the effectiveness of new concepts and ideas for achieving particular mission goals or objectives.
- Develop new processes which can provide significant internal technical or operational improvements or efficiencies.
- Develop solutions to problems concerning the project and recommend alternatives to be formulated and/or implemented.
- Represent ConSol at meetings, conferences, trade shows and other events as required.
- Represent ConSol in a professional and confident manner when interfacing with the public, government agencies and when dealing with contractual issues.
- Contribute to marketing and business development efforts with guidance of management and with other team members.
- May require significant travel to interact with clients to ensure completion of contract deliverables.

SPECIFIC SKILLS AND ABILITIES:

- Ability to use a high level of originality and technical judgment.
- Understanding of financing vehicles and markets pertaining to commercial building retrofit are required.
- Extensive experience or expertise in at least one of the following areas: construction, architecture, instrumentation and engineering analysis.
- Computer skills – Word, Excel, Outlook, Power Point, and Windows.
- Experience with formal and informal design reviews.
- Experience documenting results in formal reports and presenting the results for peer reviews.
- Effective interpersonal and written and verbal communication skills.
- Experience in public speaking, conducting presentations and training sessions.
- Ability to work in a multidisciplinary team environment and/or independently.
- Ability to manage and delegate work assignments and projects remotely.
- Able to work with people using superior customer service skills, tact and diplomacy.

WORK ENVIRONMENT:

- This position resides in the corporate office in Stockton, CA.
- 20% travel time expected.

ADDITIONAL INFORMATION:

Compensation will consist of base salary, retirement package (401k, profit sharing and defined benefit), paid health, dental and vision benefits, EAP Program, LTD Insurance, term life insurance, flexible spending accounts, vacation, sick pay and paid holidays. ConSol also offers additional voluntary benefits through AFLAC and Pre-Paid Legal.

ConSol has a plethora of employee friendly programs, such as Employee Reward programs, Professional Training, Flexible Hours and much more!

INTERESTED?

Please email your resume and salary requirement to jobs@consol.ws or fax to (916) 218-6281 attention HR. To learn more, you may also visit us at www.consol.ws
